

St. James the Less

Vestry Meeting

Date: Monday, April 24th, 2017

Anna called the meeting to order at 6:30 PM

Members attended: Yancey, Rebecca, Janet, Richard (late), Dawn, John, George, Ricki

Absent: Beth

Others in Attendance: Cami

Opening Prayer: George Spagna

Approval of the Minutes for the March 25th, 2017 Vestry Retreat:

George moved to accept the minutes as written, 2nd by Rebecca

Minutes approved.

Treasurer's Report:

1. Rebecca moved to accept the Treasurer's report as presented,

2nd by George

Motion was approved.

2. A motion was made to move the furniture from the storage unit to Supply Room storage, to save money. Supply Room Storage will not charge for the space.

John so moved to accept the motion, and Dawn 2nded the motion.

Motion was approved.

Finance/Stewardship Committee Report:

1. Anna asked the Finance committee about their findings for funding an assistant.

George reported that there may be \$9,000.00 available to fund an assistant for Anna. Cami added that there were other funds that could be drawn on.

A motion was made by Yancey to proceed with a job description for a half time assistant to Anna at \$10,000.00 for the total package for the rest of the year not to exceed 19 hours/week.

Rebecca 2nd the motion.

Yancey amended his motion to add, with a person who will be paid no more than \$30,000/year full package for the year 2017-2018.

There was great discussion and George called for the question.

Motion passed.

New Business action items identified in advance:

1. Thank you note for Hop Hopkins for his service on the finance committee.
2. Yancey will be looking for someone to be Cami's assistant.

3. The Vestry was reminded to go on line and fulfill the requirements for Abuse Courses. There are 6 courses that vestry members need to take.
 - a. Meet Sam
 - b. It Happened to Me
 - c. Keeping Your Church Safe
 - d. Your Policies
 - e. Safeguarding God's People: Preventing Sexual Exploitation in Communities of Faith – for Ministries.
 - f. Safeguarding God's People: Preventing Sexual Exploitation in Communities of Faith – for Congregations.

Check with Margaret to make sure you are good for all the courses. Vestry has one or two more classes than teachers, youth leaders, and adult education leaders. Vickie Bickel is the contact person.

4. Dawn proffered that Jenny Bruce is heading the Joy Celebration
 - a. A purse will be collected.
 - b. There will be a collection of memory notes and letters from the congregation to be given to Charles.
 - c. There will be food catered (meat and sandwiches), and the congregation will be able to bring food to add to the affair.
 - d. There was conversation about how the congregation would be able to volunteer for the many parts of the celebration. It was determined to put it on the web page so that Margaret could let Jenny know who wants to volunteer and what jobs they may want to perform. This includes set up, flowers, and cleanup.

Committee Reports-

Rectors' Report: Anna Brawley (see attached information for her complete notes)

1. Kristin Wickersham will be our seminary intern. She will meet with Anna Monday, April 24th. Her main project will be to prepare the Vaughn's for confirmation.
George and Janet volunteered to be on the Lay Mentoring Committee. Anna will be asking others.
2. Pastoral Care: Stephanie Werner and Anna will meet this Wednesday, (April 26th).
3. There are new families among us,
 - a. Chad and Laura Vaughan, with baby Grayson.
 - b. Nelson family

Please help integrate them into our midst.
4. Holy Week and Easter: Anna will meet with the Robb's.
5. Anna joined Hanover Mental Health Association Board.
6. Talked with Youth and Young Adults (separately) about having services more towards their age group and demographics.
7. Anna continues to meet with the Liturgical & Worship Review Committee.

Chenery:

Vicky Bickel has stepped down from the Chenery Committee due to conflict of interest with her job with the Diocese.

Chenery reported that 2 campers were funded at the 50% level and 6 campers were funded at the 25% level for Various Shrine Mont camps, for a total of \$1,832.50 being spent.

Chenery also approved several events for the youth in our church, Episcopal Youth Event, PYM Council, and 2 for PYM 8th grade event, for a total of \$450.00.

The budget and Requests were presented and Yancey made the motion to approve both, George 2nded it.

Motion passed.

Parish Life: see above information

Property:

1. Using money available to maintain the cutting garden and Wardens Walk.
2. Wright Brockwell is creating a labyrinth walk for his Scout's project.
3. The front railings are within code (grandfathered in as correct when built) but property is considering some things that may be done for better safety and accessibility.
4. Gate will be installed as soon as Miss Utility marks the lines.

Communication:

New comers package is being developed.

Christian Education:

Beth Harrison has been teaching adult education and will finish out the year.

Pastoral Care:

List of parishioner's needs to be given to the vestry to sign up for flower delivery (Easter and Christmas).

Catherine Tinker and Beth Markwood and family are in our prayers. Need to check and see if there is a need to sign up for the Meal Train.

Yancey made a motion to accept all committee reports as submitted, Janet seconded the motion.

Motion was approved.

Committees with no reports: Outreach, New Comers and Senior Warden.

Old Business action items identified in advance-

Yancey submitted an 2014-2015 status report from the education leadership. (see attached information).

The vestry will meet on May 15th, on our regular day, the third Monday of the month.

Meeting adjourned at 8:30 PM, the Lord's Prayer was offered as closing prayer.

Respectfully Submitted by

Janet Kurowski Taylor Register

May 15th , 2017